



Dear TERM Provider:

We are writing to inform you of important changes to the process of obtaining and maintaining approval for TERM panel clinical specialties. Due to the specialized nature of the TERM provider panel, standards for approval of clinical specialties have been updated by TERM stakeholders in order to best serve the client population. The updated process for approval of TERM clinical specialties is intended to more closely align with industry standards for clinical specialty designation, as well as to existing clinical standards utilized by the San Diego County Probation Department for certain specialties.

What This Means for Providers

Attached you will find a listing of TERM panel clinical specialties which will require additional training, experience, and/or outside agency approval. Please review the specialty requirements carefully, along with the information below on actions required by you to obtain and/or maintain approval in these specialty areas.

New TERM Panel Applicants: Effective July 1, 2018, all new applicants to the TERM panel will be required to meet the attached criteria when requesting TERM clinical specialty designation.

Current TERM Panel Providers Applying for New Specialties: Effective July 1, 2018, current TERM providers will be required to meet the specialty criteria when applying for new specialties.

New Specialty Requested	Process
<p>Paneled TERM Provider wants to add a new specialty that includes the new criteria to his/her provider profile.</p>	<p>A TERM Paneled provider must take the following actions in order to add (be privileged for) any new specialty that includes criteria as defined and delineated in the attachment to his her profile:</p> <ul style="list-style-type: none"> • Complete a “TERM Provider Specialty Addition Application” that will be found on our website at www.optumsandiego.com > County Staff and Providers > TERM Providers > Applications <ul style="list-style-type: none"> • Include a current CV that speaks to the training, education, supervision and/or experience requirements • Please note revisions to the CV will not be requested or accepted as all information to

support the “Specialty Criteria” will need to be included in the CV or application.

- If the review of the CV and application does not support the required training, education, supervision and/or experience the application will be removed from consideration and you will be advised that you may reapply in 6 months.
- Include copies of the required CEUs

Current TERM Panel Providers Requesting to Maintain Approval for Existing Specialties: If you are currently approved for any of the clinical specialties on the attached list, the process is as follows:

TERM Providers – Future Recredentialing Dates	Requirements
07/01/2018 - 6/30/2019	<p>All Providers with recredentialing dates between 07/01/2018 thru and including 06/30/2019 must meet the specialty requirements as defined and delineated in the attachment by 07/01/2019.</p> <ul style="list-style-type: none">• Example (1) – Recred Date 07/05/2018:<ul style="list-style-type: none">• Provider will be recredentialed as appropriate for the standard 3 years; and• By 07/01/2019 – Provider must submit the appropriate documentation to support any and all specialties that include criteria as defined and delineated in the attachment. If the supporting documentation is not received the specialty will be removed from the provider’s profile and he/she will no longer be privileged to render that specific specialty.• Example (2) – Recred Date 10/05/2018:<ul style="list-style-type: none">• Provider will be recredentialed as appropriate for the standard 3 years; and• By 07/01/2019 – Provider must submit the appropriate documentation to support any and all specialties that include criteria as defined and delineated in the attachment. If the supporting documentation is not received the specialty will be removed from the provider’s profile and he/she will no longer be privileged to render that specific specialty.

- **Example (3) – Recred Date 2/01/2019:**
 - Provider will be recredentialed as appropriate for the standard 3 years; and
 - By 07/01/2019 – Provider must submit the appropriate documentation to support any and all specialties that include criteria as defined and delineated in the attachment. If the supporting documentation is not received the specialty will be removed from the provider’s profile and he/she will no longer be privileged to render that specific specialty.

**07/01/2019 –
All future Dates**

All Providers with recredentialed on 07/01/2019 and beyond must meet the specialty requirements as defined and delineated in the attachment by their respective recredentialed date as evident in the recredentialed application submitted.

- **Example (1) – Recred Date 07/01/2019:**
 - Provider submits a recredentialed packet on 05/01/2019 for the recredentialed date of 07/01/2019. The packet must include the appropriate documentation to support any and all specialties that include criteria as defined and delineated in the attachment. If the supporting documentation is not received the committee will not privilege the provider to render that specific specialty.

Possible Questions:	Answers
The “Specialty Criteria” state there is a CEUs requirement. Will I be required to send in my CEUs?	Yes, copies of the CEUs that fulfill the requirements must be submitted with your packet during each recredentialed cycle

<p>I will need to complete some additional CEUs. Are you aware of any available resources?</p>	<p>Yes, Behavioral Health Education and Training Academy (BHETA) is a free resource and we will be disseminating information on relevant training opportunities in the newsletter and via email blast to the panel.</p>
<p>What documentation do I need to submit to support my training, education, supervision and/or experience?</p>	<p>The new requirements include sending a Curriculum Vitae (CV) instead of a resume with both the original and recredentialing applications. The CV must include your training, education, supervision and/or experience; anything not included in the CV must be documented in the space provided in the application(s).</p> <ul style="list-style-type: none"> • Please note revisions to the CV will not be requested or accepted as all information to support the “Specialty Criteria” will need to be included in the CV or application.
<p>What happens if my CV or application does not include the information that supports my training, education, supervision and/or experience?</p>	<p>If the review of the CV and application does not support the required training, education, supervision and/or experience the application will be removed from consideration and you will be advised that you may reapply in 6 months.</p>
<p>After reviewing the “Specialty Criteria” there are specialties I no longer want to render. What should I do?</p>	<p>If you longer want to render any of the specialties you are currently privileged for please send an email to sdu_providerserviceshelp@optum.com and request to have those specialties removed from your profile.</p>
<p>I am due to recredential in June of 2019. Do I need to meet the Specialty Criteria by that date?</p>	<p>No, if your recredentialing is due in June 2019 you will not need to meet the criteria on that date; however, you will have to meet it by July 1, 2019. You should know by your recredentialing date if you are going to be able to meet the requirements and should make appropriate plans to:</p> <ul style="list-style-type: none"> • Not include those specialties in your recredentialing application; or • Ensure that you will have completed the specialty requirements by July 1st and send the appropriate supporting documentation in at that time.

<p>I know that I am not going to meet the “Specialty Criteria” by the 07/01/2019 deadline. What should I do?</p>	<p>If you know that you will not meet the “Specialty Criteria” by 07/01/2019 you may take one of the following actions:</p> <ul style="list-style-type: none">• If you are rendering those services to current clients you may continue to do so until 07/01/2019 and will need to make appropriate plans to either:• Appropriately conclude services with that client prior to 07/01/2019; or• Appropriately transition the client to a new provider who is privileged to render that specialty prior to 07/01/2019.
---	---

Please do not hesitate to contact us with any questions at 1-877-824-8376, Option 3 or sdu_providerserviceshelp@optum.com.

Thank you for your continued partnership in delivering exceptional behavioral health services to the clients of San Diego County.

LeAnn Skimming, Ph.D. | Optum San Diego
Clinical Program Manager
Treatment and Evaluation Resource Management (TERM)

Judy A. Duncan-Sanford, LMFT / Optum San Diego
Manager, Provider Service

Our United Culture. The way forward.

■ Integrity ■ Compassion ■ Relationships ■ Innovation ■ Performance