Risk Assessment Explanation Sheet

Completed By:

- Physician
- Physician Assistant
- Licensed/Waivered Psychologist
- Licensed/Registered/Waivered Social Worker/ Marriage and Family Therapist
- Licensed/Registered Professional Clinical Counselor
- Registered Nurse
- RN (Master's Degree in a related field)
- Psychiatric Nurse Practitioner
- Licensed Psychiatric Technician/ Licensed Vocational Nurse *
- MHRS *
- Registered PsyD*
- SUD Counselor *
- Master Level Clinical Trainee *

The following may compete under the direct supervision of a Behavioral Health Professional

Compliance Requirements:

MH:

- Within a clinically appropriate timeframe from discharge from acute care twenty- four (24) hour facilities (hospital or crisis house) and thereafter anytime a client presents with risk factors. The County of San Diego is defining a "clinically appropriate timeframe" as between seventy- two (72) hours and five (5) days post discharge.

- Please note that if the risk assessment cannot be completed for any reason within timeframes the documentation must at minimum document attempted efforts to complete the risk assessment and/or reasons why it was not completed on time.

SUD:

- Outpatient programs – To be reviewed and signed by LPHA within seven (7) calendar days from day of admit.

- Residential programs – To be reviewed and signed by LPHA within twenty-four (24) hours from day of admit.

- If risk is indicated, the development of a plan to manage safety is required. See "*Safety Plan Explanation Shee*t" for instructions. Programs may utilize their own template for safety plans but must use the Risk Assessment in SmartCare.

Scope of Practice:

- MH: If completed by an unlicensed staff, a consultation with a licensed staff needs to take place and the assessment must be co-signed.

- SUD: if completed by an SUD Counselor, the assessment must be reviewed and signed by an LPHA.

Documentation Standards:

- Use help text prompts to complete ALL form fill sections.

- Select all check boxes that apply in each section.

- Suicidality/Other Risk to Self - If selected, then Columbia Suicide Severity Rating Scale (CSSRS) must be completed. See the *CSSRS Adult* and *Child* form help text for instructions.

SmartCare:

- When you search for *Risk Assessment* in Smartcare, you will see two options: Risk Assessment and Risk Assessment (c). The correct Risk Assessment to utilize is the one that says “Risk Assessment” without the (c).

- If downtime form is utilized, it must be scanned/uploaded into SmartCare Electronic Health Record (EHR).