



## IMD/STP/ARF Facilities CCBH Tip Sheet

### How do we gain access to CCBH for our staff?

- Complete an Account Request Form (ARF).  
See this Tip Sheet for instructions: [Microsoft Word - ARF Tip Sheet 2023 \(regpack.com\)](#)

### Who do I contact when there are documentation errors that need to be updated?

- Contact [mhehrsupport.hhsa@sdcounty.ca.gov](mailto:mhehrsupport.hhsa@sdcounty.ca.gov)

### Who can enter specific assessment forms in CCBH?

- This will be covered in CCBH Trainings.
- The County has created some explanation forms as well found here: [MHP Provider Documents \(optumsandiego.com\)](#)

### Who do I contact for technical/system issues?

- Optum Support Desk

### Who do I contact with clinical questions about documentation?

- County QI

Additional information can be found here on [optumsandiego.com](http://optumsandiego.com)

[CCBH Training \(optumsandiego.com\)](#)

[MHP Provider Documents \(optumsandiego.com\)](#)