

Documentation Changes in DMC-ODS

6/8/2018

Current DMC	DMC- ODS (7/1/18)
<p>Diagnosis Determination Note:</p> <ul style="list-style-type: none"> • DSM-5 diagnosis and basis of the diagnosis documented by Medical Director (MD) or therapist within 30 days. 	<p>Diagnosis Determination Note:</p> <ul style="list-style-type: none"> • Completed by MD or LPHA within first 30 days for OS/IOT and within 10 days for Residential. • DHCS direction not to have SUD Counselor document any kind of “provisional” diagnosis or “diagnostic impression”.
<p>Determination of Medical Necessity:</p> <ul style="list-style-type: none"> • Intake Assessment • DSM Criteria • Reviewed by Medical Director 	<p>Determination of Medical Necessity:</p> <ul style="list-style-type: none"> • Assessments and review of ASAM dimensions • DSM-5 Criteria (approved SUD diagnoses) • Meets ASAM Dimension Criteria for specific level of care • Reviewed and signed off by Medical Director or LPHA
<p>Same Day & 2nd Service Billing:</p> <ul style="list-style-type: none"> • Use Multiple Billing Override Certification (DHCS 6700). • ODF – document in progress note an unavoidable visit - collateral or crisis service only • IOT – crisis service only 	<p>Same Day & 2nd Service Billing:</p> <ul style="list-style-type: none"> • Most services allowed on same day • See DHCS billing DMC-ODS Same Day matrix • Eliminates Form DHCS 6700
<p>Treatment Planning:</p> <ul style="list-style-type: none"> • Initial Treatment Plan due within 30 days • Updated Treatment Plan due within 90 days of last plan or earlier if significant changes • Must be signed by MD within 15 days 	<p>Treatment Planning:</p> <ul style="list-style-type: none"> • Initial Treatment plan timeframes for OS & IOT unchanged • Timeframe change for Residential due within 10 days for initial and every 30 days for updated plans (with all signatures) • All plans must be individualized • Include updated ASAM Level of Care Recommendation with updated treatment plans • Completed by SUD counselor or LPHA • Signed by MD or LPHA, if completed by SUD counselor
<p>Progress Note:</p> <ul style="list-style-type: none"> • Progress toward treatment goals, action steps and referrals • Requirements: <ul style="list-style-type: none"> • date of service • topic • Completed and signed within 7 days • IOT and Residential notes weekly 	<p>Progress Note:</p> <ul style="list-style-type: none"> • Progress toward treatment goals, action steps and referrals • Document use of Evidenced Based Practices (e.g., Motivational Interviewing and Relapse Prevention) • Same requirements for date, topic, signature, and timeframes • IOT – no weekly notes require a note for every service • Residential – option of weekly progress note or individual notes for each service (if using weekly note, must always have a separate individual note for case management services) • Weekly notes due within 7 days
<p>Stay Review:</p> <ul style="list-style-type: none"> • No earlier than months 5 and no later than 6 months; subsequent stays signed every 5-6 months until d/c • Reviewed by therapist/counselor, signed by Medical Director 	<p>Stay Review:</p> <ul style="list-style-type: none"> • Timeframes the same • ASAM LOC Recommendation included in documentation • Completed by SUD counselor or LPHA and reviewed or signed by Medical Director or LPHA, if completed by SUD Counselor
<p>Discharge:</p> <ul style="list-style-type: none"> • D/C Plan 30 days prior to last face-to-face treatment contact • D/C Summary within 30 days of last face to face treatment contact 	<p>Discharge:</p> <ul style="list-style-type: none"> • No Changes



DMC-ODS DOCUMENTATION CHANGES

This document is a training tool and is subject to change. Please refer to the SUDPOH for current processes, rates, and expanded details.

Documentation Changes in DMC-ODS *continued...*

Current DMC	DMC- ODS (7/1/18)
<p>Individual Counseling:</p> <ul style="list-style-type: none"> Limited to intake, treatment planning, crisis intervention, collateral services & DC planning 	<p>Individual Counseling:</p> <ul style="list-style-type: none"> No restrictions on types of counseling services
<p>Units of Service:</p> <ul style="list-style-type: none"> Face-to-face contact on a calendar day ODF Counseling – 50 minutes for Individual, 90 minutes for Group with at least 2 sessions in 30 days. IOT Bundled services – 3 consecutive hours/day and minimum 3 days/week 	<p>Units of Service:</p> <ul style="list-style-type: none"> Contact with client Most services billed in 15 minute increments OS Total Individual/Group Services per week: <ul style="list-style-type: none"> Adult: up to 9 hours/week Adolescents: up to 6 hours/week IOS - No 3 hour/ day and 3 day/week minimum <ul style="list-style-type: none"> Adults – 9-19 hours/week Youth – 6-19 hours/week Residential - 20 hours/week of structured services with minimum 1 hour/day <ul style="list-style-type: none"> ASAM Level 3.1 - 5 clinical hours Level 3.5 - 10 clinical hours Case Management not included in the 20 hours
<p>Group Sessions:</p> <ul style="list-style-type: none"> Clinical group size 2-12 clients Education group size may be > 12 Break time is NOT included in total group time 	<p>Group Sessions:</p> <ul style="list-style-type: none"> No changes to sizes Sign-In Sheets must include typed or legibly printed name and signature of LPHA or SUD counselor, date, start/stop times, topic, typed or legibly printed name and signature of client, and clear indications of out/in times for any breaks
<p>Provision of Services:</p> <ul style="list-style-type: none"> Must be provided at program site. 	<p>Provision of Services:</p> <ul style="list-style-type: none"> May be provided throughout community and via Telehealth, phone, or face-to-face Services in community must not be regularly scheduled or on-going <ul style="list-style-type: none"> Progress Note must document the community setting and how confidentiality was maintained.
<p>Case Management:</p> <ul style="list-style-type: none"> Not DMC billable 	<p>Case Management:</p> <ul style="list-style-type: none"> Billable Documented in Individual Progress Note with same requirements for signature and completion date as other progress notes
<p>After care:</p> <ul style="list-style-type: none"> Not DMC billable 	<p>Recovery Services:</p> <ul style="list-style-type: none"> Billable Provided after client has completed treatment (and no transition to another level of care is indicated) Must have a treatment plan and progress notes for individual recovery services provided Includes outpatient individual or group counseling for relapse prevention, recovery monitoring/coaching, care coordination to services, and marriage/family counseling