

RESIDENTIAL OR WITHDRAWAL MANAGEMENT - DAILY PROGRESS NOTE

Client Name: _____ Client ID: _____ Date: _____ Shift Time: _____

Contact Type		Service Type			EBP Utilized
F-F = Face-to-Face	TEL = Telephone	AS = Assessment	DC=Discharge	FT = Family Therapy	MI = Motivational Interviewing
TH = Telehealth	COM = In Community	GR = Group	IND = Ind. Counseling	TR = Transportation to & from medically necessary treatment	RP = Relapse Prevention
NC = No Contact		CR = Crisis	TP = Tx Planning	O = Other	O = Other
		CO = Collateral	PE = Patient Education		N/A = Not Applicable

Topic				Language of Service (if other than English): <input type="checkbox"/> N/A	Translator Utilized? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Start Time	<input type="checkbox"/> am <input type="checkbox"/> pm	End Time	<input type="checkbox"/> am <input type="checkbox"/> pm	Total Duration	
Contact Type		Service Type		EBP Utilized	

Topic				Language of Service (if other than English): <input type="checkbox"/> N/A	Translator Utilized? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Start Time	<input type="checkbox"/> am <input type="checkbox"/> pm	End Time	<input type="checkbox"/> am <input type="checkbox"/> pm	Total Duration	
Contact Type		Service Type		EBP Utilized	

Topic				Language of Service (if other than English): <input type="checkbox"/> N/A	Translator Utilized? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Start Time	<input type="checkbox"/> am <input type="checkbox"/> pm	End Time	<input type="checkbox"/> am <input type="checkbox"/> pm	Total Duration	
Contact Type		Service Type		EBP Utilized	

Topic				Language of Service (if other than English): <input type="checkbox"/> N/A	Translator Utilized? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Start Time	<input type="checkbox"/> am <input type="checkbox"/> pm	End Time	<input type="checkbox"/> am <input type="checkbox"/> pm	Total Duration	
Contact Type		Service Type		EBP Utilized	

Narrative must include: 1) Provider support and interventions, 2) Client’s progress on treatment plan: problems, goals, & action steps, 3) Client’s ongoing plan including any new issues, and 4) If service(s) provided in the community, identify location(s) and how confidentiality was maintained.

Counselor/LPHA Printed Name, Title	Signature, Credentials	Date of Completion
---	-------------------------------	---------------------------